



Monogram Spec Sheet

Fax/Email This Sheet with Your Purchase Order

Customer Account #: _____

Order # _____

Date / /

QTY	ITEM FOR MONO (Matouk Style)	SIZE (e.g. 'King Duvet')	MONO STYLE (e.g. 2022)	MONO TYPE Swiss or Appliqué?	MONO COLOR (e.g. A&E W32776 Nassau Blue)	MONO SIZE		MONO LOCATION		MONO LETTERS		
						Std.	Custom: How big?	Std.	Custom: Where?	Left	Center	Right

Other Details:

BATH ITEMS	STD. SIZE	STD. LOCATION	BED ITEMS	STD. SIZE	STD. LOCATION
Bath Towel	5.5"	4" Up – Center	Flat Sheets	4"	Center/Hem
Hand Towel	3.5"	3" Up – Center	All Pillowcases	4"	Center/Hem
Wash Cloth/Tip	2.5"	2" Up – Center	All Shams	3"	Top Center
Bath Sheet	6.5"	5" Up – Center	Twin-Full-Queen Cover/Duvet	10"	Center of Cover, 2/3 down the bed
Tub Mat	5.5"	Facing Short End — 5" from edge	King Cover/Duvet	12"	"
Robe	3.5"	Left chest	Throw	6"	Bottom Center
Shower Curtain	12"	15" from top	Tissue Box Covers	2"	Center

Sketch The Monogram Here
REQUIRED – AVOID MISTAKES!

Order Placed By: _____